



Southern Dakelh Nation Alliance

59 First Avenue South
Williams Lake BC V2G 1H4
(250)398-7033

Child and Family Services Project Leader

Posted	March 16, 2022
Employer/Company	Southern Dakelh Nation Alliance
Website	https://dakelh.ca
Contact Person	Chris Cardamone, hr@dakelh.ca
Address	59 First Avenue South Williams Lake, BC V2G 1H4
Positions available	1
Part Time	3 days a week/24 hours per week
Start Date	As soon as possible
Benefits	N/A
Closing Date	Open until filled
Driver's License	Required
Driver's Abstract	Required
Police Info Check	Required

Who we are – SDNA

Southern Dakelh Nation Alliance (SDNA) is a dynamic and growing Nation that demonstrates strong leadership in asserting inherent rights and title, supporting a vibrant economy, sustaining a healthy natural environment, and developing healthier communities. We are a group of business professionals and scientists supporting the needs of the association and its member communities.

We honour the past and look to the future as we address the priorities, challenges, and emerging opportunities in our territory. We represent the people of our member communities and work with all levels of government to advance toward a full recognition of our rights and title to our lands, and our culture.

Our Health & Wellness Department is developing an interface among cultural, traditional, and western models of care. Laying the foundations for the Dakelh Nation health and wellness strategy, projects, and plans with our member communities.



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Position Overview

The SDNA Health & Wellness Department is looking to hire a Child and Family Services Project Leader who is responsible for managing and overseeing all aspects of the Children, Youth, and Family Services contract to pursue jurisdiction over the grant. In this role, it is vital that the Child and Family Services Project Leader facilitate, schedule, and be present for advisory group meetings while engaging with each of our communities on a regular basis. This person will be an excellent written and verbal communicator and will report directly to the SDNA Health & Wellness Manager. The ideal candidate should have good time management and facilitation skills, a strong planning and research orientation, knowledge of the Ministry of Children and Family Development policies and programs, and the ability to maintain a positive attitude.

Essential Responsibilities

- Engages, coordinates, and facilitates discussions with our Indigenous community members, including families, youth, elders, staff, and leadership pertaining to the Family and Child Services contract.
- Plans, implements, and maintains information, data collection and analysis in support of research protocol.
- Tracks all program records, statistics, budgets, and other relevant information.
- Monitors project progress according to objectives and activities and provides status reports every 2 weeks to the SDNA Health and Wellness Manager.
- Makes recommendations regarding project scope changes and objectives.
- Writes professional reports for our First Nations, SDNA Health and Wellness Manager, and government agencies.
- Works closely, collaboratively and supervises community team members to ensure the work is consistent with contract objectives, cultural practices and community needs.

Qualifications – Education and Experience

- Experience in stakeholder and community engagement.
- Ability to communicate and constructively discuss with people from all levels of cultural, educational, social, and economic backgrounds.
- Bachelor's Degree, or 5 years working experience in relevant area (e.g., Political Science, Public Policy, Public Administration, Business Administration, Early Childhood Education, Education, First Nations studies or a similar social science degree).
- Minimum 5 years working in roles related to project management, policy development, research, and leadership.
- Experience working with First Nations and knowledge of First Nations Indigenous cultures, practices, and issues.



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- Strong knowledge of Ministry of Children and Family Development's structures and policies.

Required Competencies

- Strong working knowledge of communication principles and practices.
- Must be a self-starter and self-motivator.
- Excellent interpersonal and organizational skills.
- Adept at working cooperatively as a member of a team, and proven ability to work independently with minimal supervision.

Other Requirements

- Willingness to travel when required.
- Valid BC driver's license and access to a reliable insured vehicle.
- Criminal record check.
- Drivers abstract.

What We Offer

This is an opportunity to use your talents to further the work of a progressive organization that has established a strong reputation of working with all levels of provincial and federal government. We offer a strong commitment to excellence, competitive compensation, and the opportunity to work with a team of talented professionals.

How to Apply

Please send your resume and a cover letter highlighting your experience, qualifications, and competencies of the role above to Chris Cardamone at hr@dakelh.ca. No phone calls please. Thank you for your interest, but only those who are selected for an interview will be contacted.

*** Please note that you must have authorization to work in Canada (you must possess Canadian Citizenship, Permanent Resident Status, or a Work Permit).

For more information about SDNA, visit our website: www.dakelh.ca